

701/08602  
CP - Georgia  
Chatham County

**A.95**  
PROJECT  
NOTIFICATION  
& REVIEW  
SYSTEM

**95**



ABSTRACT

TITLE: A-95 PROJECT NOTIFICATION AND REVIEW

AUTHOR: Chatham County-Savannah Metropolitan  
Planning Commission

SUBJECT: A-95 Review Procedural Guide

DATE: January, 1973

LOCAL PLANNING AGENCY: Chatham County-Savannah Metropolitan  
Planning Commission

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P.O. Box 1027, Savannah, Georgia 31402

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ABSTRACT: This manual has been prepared to assist  
local governmental agencies, private  
developers and citizen groups in under-  
standing the A-95 Review process appli-  
cable to many state and federally funded  
projects.

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## INTRODUCTION

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Since the first A-95 guide was published by the MPC in late 1970, the original guidelines have been altered considerably. These changes reflect the growing number of federal programs under the A-95 notification and review system.

The term A-95, in actuality, is an alpha-numeric designation applied to a circular issued by the Office of Management and Budget (OMB). The more proper and descriptive title for this process is Project Notification and Review System (PNRS). The PNRS might be thought of as an "Early Warning System" to facilitate coordination between state, regional and local governments to expedite the evaluation and review of various federal assistance programs and projects.

Before the advent of OMB circular A-95, three separate pieces of federal legislation required a notification and review function. Because of the A-95 system, specific channels have been set up which will eliminate much of the paperwork and speed up the funding of grant applications.

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PROCEDURES TO BE FOLLOWED  
BY APPLICANTS

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A: If there is a question of whether or not a specific project requires an A-95 review, the applicant is instructed to call the MPC staff member in charge of A-95 review activities. A list of programs covered by A-95 is listed in Appendix A.

B: All applicants must fill out an SN-A95 form (if housing program: SN-A95H form). These forms are available from the MPC or the State Clearinghouse, Office of Planning and Budget, 270 Washington St., S.W., Atlanta, Georgia 30334. Both forms are shown in Appendix B and C.

C: A copy of the respective form and a copy of the grant application should be submitted to the MPC. The state often requires more than one copy of the project grant proposals so please be sure to read all instructions on the SN-A95 and SN-A95H forms. The Coastal Area Planning and Development Commission will need one (1) copy of either form plus the grant application (proposal) in order to conduct their review.

D: All grantees should provide the necessary forms and application to the respective clearinghouses 30 days prior to submitting grant applications to the various federal agencies.

E: The clearinghouses will notify the applicant upon receipt of the required information and will, in addition, inform the applicant of an estimated review completion date.

F: In the event of conflicts which must be resolved, the clearinghouse will set up a meeting between all interested parties in an effort to achieve a workable and equitable solution.



APPROVAL OR DISAPPROVAL ?

DECIDING FACTORS IN THE A-95

REVIEW PROCESS...

Comments and recommendations made by or through clearinghouses with respect to any project are for the sole purpose of assuring maximum adherence with state, regional and local comprehensive plans. They are also intended to assist the proper federal agency\* administering such a program in determining if the project is in accord with applicable federal laws.

Comments or recommendations, as may be deemed appropriate, may include information about:

- 1: The extent to which the project is consistent with, or contributes to, the fulfillment of comprehensive planning for the state, region, metropolitan area or locality.
- 2: Appropriate land uses for housing, commercial, industrial, governmental, institutional and other purposes.
- 3: Wise development and conservation of natural resources; including land, water, minerals, wildlife and others.
- 4: Balanced transportation systems; including highway, air, water, pedestrian, mass transit and other modes for the movement of people and goods.
- 5: Adequate outdoor recreation and open space.
- 6: Protection of areas of unique natural beauty, historical and scientific interest.
- 7: Properly planned community facilities; including utilities for the supply of power, water and communications; for the safe disposal of wastes and for other purposes.
- 8: Concern for high standards of design.

\*: Also applies to state agencies, in the case of projects for which the state, under certain federal grants, has final project approval.



9: The environmental impact of the proposed project.

10: Any adverse environmental effects which cannot be avoided should the proposed project be implemented.

11: Alternatives to the proposed project.

12: The relationship between local and short term uses of man's environment and the maintenance and enhancement of long term productivity.

13: Any irreversible and irretrievable commitments of resources which would be involved in the proposed project or action, should it be implemented.

14: The developers or grantees desire to maintain the beauty and quality of the surrounding environment.

NOTE: Housing programs are evaluated by the MPC according to the checklist shown in Appendix D.

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## APPENDIX A

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## APPENDIX A: Programs Requiring Clearinghouse Review

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Applicants for assistance under the following 101 programs are required to notify the appropriate planning and development clearinghouse(s) of intent to apply in accordance with OMB Circular No. A-95 (revised), Part I.

For detailed information on requirements which must be met before applying, refer to the Preapplication Coordination section of each program description.

### DEPARTMENT OF AGRICULTURE

Comprehensive Areawide Water and Sewer Planning Grants  
Irrigation, Drainage, and other Soil and Water Conservation Loans  
Resource Conservation and Development Loans  
Water and Waste Disposal Systems for Rural Communities  
Watershed Protection and Flood Prevention Loans  
Resource Conservation and Development  
Watershed Protection and Flood Prevention

### DEPARTMENT OF COMMERCE

Economic Development--Grants and Loans for Public Works and  
Development Facilities  
Economic Development--Planning Assistance  
Economic Development--Technical Assistance

### DEPARTMENT OF DEFENSE

Beach Erosion Control Projects  
Flood Control Projects  
Navigation Projects  
Snagging and Clearing for Flood Control

### DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE

Comprehensive Health Planning--Areawide Grants  
Health Facilities Construction--Grants  
Mental Health--Community Assistance Grants for Narcotic Addiction  
and Drug Abuse (construction only)  
Mental Health--Community Mental Health Centers  
Regional Medical Programs--Operational and Planning Grants  
(planning and construction only)  
Health Facilities Construction--Loans and Loan Guarantees  
Health Professions Teaching Facilities--Construction Grants  
Medical Library Assistance--Regional Medical Libraries  
Nursing School Construction



Health Professions Teaching Facilities--Loan Guarantees and  
     Interest Subsidies  
 Cancer--Construction  
 Construction of Public Libraries  
 Higher Education Academic Facilities Construction--Interest  
     Subsidization  
 Higher Education Academic Facilities Construction--Public and  
     Private Colleges and Universities  
 Higher Education Academic Facilities Construction--Public  
     Community Colleges and Technical Institutes  
 School Assistance in Federally Affected Areas--Construction  
 Vocational Education--Basic Grants to States (construction only)  
 Rehabilitation Services and Facilities--Basic Support (con-  
     struction only)  
 Developmental Disabilities--Basic Support (construction only)  
 Vocational Rehabilitation--Construction Grants  
 Youth--Development and Delinquency Prevention (planning and  
     construction only)

#### DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

Housing for Educational Institutions  
 Interest Reduction Payments--Rental and Cooperative Housing and  
     Lower Income Families  
 Interest Subsidy--Homes for Lower Income Families  
 Mortgage Insurance--Construction or Rehabilitation of Condo-  
     minium Projects.  
 Mortgage Insurance--Development of Sales-Type Cooperative Projects  
 Mortgage Insurance--Homes  
 Mortgage Insurance--Homes for Certified Veterans  
 Mortgage Insurance--Homes for Disaster Victims  
 Mortgage Insurance--Homes for Low and Moderate Income Families  
 Mortgage Insurance--Homes in Outlying Areas  
 Mortgage Insurance--Homes in Urban Renewal Areas  
 Mortgage Insurance--Investor Sponsored Cooperative Housing  
 Mortgage Insurance--Land Development and New Communities  
 Mortgage Insurance--Management-Type Cooperative Projects  
 Mortgage Insurance--Mobile Home Courts  
 Mortgage Insurance--Rental Housing  
 Mortgage Insurance--Rental Housing for Moderate Income Families  
 Mortgage Insurance--Rental Housing for Low and Moderate Income  
     Families, Market Interest Rate  
 Mortgage Insurance--Rental Housing for the Elderly  
 Mortgage Insurance--Rental Housing in Urban Renewal Areas  
 Public Housing--Acquisition (With or Without Rehabilitation) and  
     Construction (new construction only)  
 Rent Supplements--Rental Housing for Lower Income Families  
 Comprehensive Planning Assistance

New Communities---Loan Guarantees  
New Communities---Supplementary Grants for Public Facilities  
Urban Systems Engineering Demonstration Grants  
Model Cities Supplemental Grants  
Basic Water and Sewer Facilities---Grants  
Open Space Land Programs  
Public Facility Loans  
Neighborhood Development  
Urban Renewal Projects

#### DEPARTMENT OF THE INTERIOR

Outdoor Recreation--Acquisition and Development  
Outdoor Recreation State Planning--Financial Assistance  
Irrigation Distribution System Loans  
Small Reclamation Projects  
Historic Preservation

#### DEPARTMENT OF JUSTICE

Law Enforcement Assistance---Comprehensive Planning Grants  
Law Enforcement Assistance---Discretionary Grants  
Law Enforcement Assistance---Improving and Strengthening  
Law Enforcement

#### DEPARTMENT OF LABOR

Cooperative Area Manpower Planning System

#### DEPARTMENT OF TRANSPORTATION

Airport Development Aid Program  
Airport Planning Grant Program  
Forest Highways  
Highway Beautification--Landscaping and Scenic Enhancement  
Highway Research, Planning, and Construction  
Public Lands Highways  
Economic Growth Centers Development--Highways  
Urban Mass Transportation Capital Improvement Grants (planning  
and construction only)  
Urban Mass Transportation Capital Improvement Loans (planning  
and construction only)  
Urban Mass Transportation Technical Studies Grants (planning  
and construction only)



APPALACHIAN REGIONAL COMMISSION

Appalachian Development Highway System  
Appalachian Health Demonstrations (planning and construction only)  
Appalachian Local Access Roads  
Appalachian Mine Area Restoration  
Appalachian Vocational Education Facilities and Operations

NATIONAL SCIENCE FOUNDATION

Intergovernmental Science Programs

OFFICE OF ECONOMIC OPPORTUNITY

Community Action (excluding administration, research, training and technical assistance, and evaluation)

VETERANS ADMINISTRATION

Grants to States for Construction of State Nursing Home Care

WATER RESOURCES COUNCIL

Water Resources Planning

ENVIRONMENTAL PROTECTION AGENCY

Air Pollution Control Program Grants (planning only)  
Solid Waste Demonstration and Resource Recovery System Grants  
Solid Waste Planning Grants  
Construction Grants for Wastewater Treatment Works  
Water Pollution Control Comprehensive Basin Planning Grants  
Water Pollution Control--State and Interstate Program Grants

: Programs Requiring State Plans and A-95 Review

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Applicants for assistance under the following 59 programs must allow for a review of their application against a State Plan in accordance with OMB Circular No. A-95 (revised), Part III.

For detailed information on requirements which must be met before applying, refer to the Credentials/Documentation section of each program description.

DEPARTMENT OF DEFENSE

Civil Defense Personnel and Administrative Expenses

DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE

Comprehensive Health Planning--Grants to States  
Comprehensive Public Health Services--Formula Grants  
Crippled Children's Services  
Health Facilities Construction--Grants  
Maternal and Child Health Services  
Mental Health--Alcohol Formula Grants  
Adult Education--Grants to States  
Construction of Public Libraries  
Educationally Deprived Children--Handicapped  
Educationally Deprived Children--Local Educational Agencies  
Educationally Deprived Children--Migrants  
Educationally Deprived Children--State Administration  
Educationally Deprived Children in State Administered Institutions Serving Neglected or Delinquent Children  
Handicapped Preschool and School Programs  
Higher Education--Land-Grant Colleges and Universities  
Library Services--Grants for Public Libraries  
Library Services--Interlibrary Cooperation  
Preschool, Elementary, and Secondary Personnel Development--Grants to States  
School Assistance in Federally Affected Areas--Maintenance and Operation  
School Library Resources, Textbooks, and Other Instructional Materials  
Strengthening Instruction Through Equipment and Minor Remodeling  
Strengthening State Departments of Education--Grants to States  
University Community Service--Grants to States  
Vocational Education--Basic Grants to States  
Vocational Education--Consumer and Homemaking  
Vocational Education--Cooperative Education  
Vocational Education--Research  
Vocational Education--Special Needs  
Vocational Education--State Advisory Councils



Vocational Education--Work-Study  
Vocational Education--Innovation  
Educationally Deprived Children--Special Grants for Urban and  
Rural Schools  
Educationally Deprived Children--Special Incentive Grants  
Supplementary Educational Centers and Services, Guidance, Coun-  
seling, and Testing  
Child Welfare Services  
Medical Assistance Program  
Public Assistance--State and Local Training  
Rehabilitation Services and Facilities--Basic Support  
Work Incentive Program--Child Care  
Developmental Disabilities--Basic Support  
Public Assistance--Social Services  
Aging--Special Support Projects

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

Community Development Training Grants

DEPARTMENT OF THE INTERIOR

Outdoor Recreation State Planning--Financial Assistance  
Historic Preservation

DEPARTMENT OF JUSTICE

Law Enforcement Assistance--Comprehensive Planning Grants  
Law Enforcement Assistance--Improving and Strengthening Law  
Enforcement

DEPARTMENT OF LABOR

Employment Service  
Occupational Safety and Health

DEPARTMENT OF TRANSPORTATION

State and Community Highway Safety

OFFICE OF EMERGENCY PREPAREDNESS

State Disaster Plans and Programs

VETERANS ADMINISTRATION

Grants to States for Construction of State Nursing Home Care  
Facilities

ENVIRONMENTAL PROTECTION AGENCY

Air Pollution Control Program Grants  
Solid Waste Demonstration and Resource Recovery System Grants  
Solid Waste Planning Grants  
Construction Grants for Wastewater Treatment Works  
Water Pollution Control--Comprehensive Basin Planning Grants  
Water Pollution Control--State and Interstate Program Grants



## A-95 CLEARINGHOUSES

NOTE: Copies of SN-A95 (Summary Notification of Intent to Apply for Federal Assistance) or SN-A95H (Summary Notification of Intent to Apply for Assistance and/or Insurance for a Proposed Housing Project) must be sent simultaneously to the State Clearinghouse and to the appropriate Regional Clearinghouse. A third copy must be sent simultaneously to the appropriate Metropolitan Clearinghouse if the project is to be located in an area served by a Metropolitan Clearinghouse.

### STATE CLEARINGHOUSE

State Clearinghouse  
Office of Planning and Budget  
Executive Department  
270 Washington Street, SW  
Atlanta, Georgia 30334  
(404) 656-3855

### REGIONAL CLEARINGHOUSES

ALTAMAHA GEORGIA SOUTHERN APDC  
P. O. Box 328  
Baxley, Georgia 31513  
(912) 367-3648

ATLANTA REGIONAL COMMISSION\*  
Suite 910, 100 Peachtree Street, N.W.  
Atlanta, Georgia 30303  
(404) 522-7577

CENTRAL SAVANNAH RIVER APDC  
P. O. Box 2800  
Augusta, Georgia 30904  
(404) 738-5337

CHATTAHOOCHEE FLINT APDC  
P.O. Box 1363  
LaGrange, Georgia 30240  
(404) 882-2575

COASTAL APDC  
P.O. Box 1316  
Brunswick, Georgia 31520  
(912) 264-3121

COASTAL PLAIN APDC  
P.O. Box 1223  
Valdosta, Georgia 31602  
(912) 244-2048

COOSA VALLEY APDC  
P.O. Box 1467  
Rome, Georgia 30162  
(404) 234-8507

GEORGIA MOUNTAINS APDC  
P.O. Box 1294  
Gainesville, Georgia 30501  
(404) 536-3431

HEART OF GEORGIA APDC  
P.O. Box 218  
Dublin, Georgia 31021  
(912) 272-1061

LOWER CHATTAHOOCHEE  
VALLEY APDC\*  
P.O. Box 1908  
Columbus, Georgia 31901  
(404) 324-4221

MIDDLE FLINT APDC  
P.O. Box 6  
Ellaville, Georgia 31806  
(912) 937-6441

MCINTOSH TRAIL APDC  
206 Childers Building  
Griffin, Georgia 30223  
(404) 227-3096

MIDDLE GEORGIA APDC\*  
711 Grand Building  
Macon, Georgia 31201  
(912) 743-5862

NORTHEAST GEORGIA  
193 East Hancock Street  
Athens, Georgia 30601  
(404) 548-3141

OCONEE APDC  
P.O. Box 707  
Milledgeville, Georgia 31061  
(912) 452-0581

SLASH PINE APDC  
P.O. Box 1276  
Waycross, Georgia 31501  
(912) 283-3831

SOUTHWEST GEORGIA APDC  
P.O. Box 346  
Camilla, Georgia 31730  
(912) 336-5616

NORTH GEORGIA APDC  
212 Pentz Street  
Dalton, Georgia 30720  
(404) 226-1672

\* Also designated as Metropolitan Clearinghouse

### METROPOLITAN CLEARINGHOUSES

ALBANY-DOUGHERTY COUNTY PLANNING DEPARTMENT  
P.O. Box 1827  
Albany, Georgia 31702  
(912) 435-2216

METROPOLITAN COUNCIL OF GOVERNMENTS OF AIKEN & RICHMOND COUNTIES  
525 Telfair Street  
Augusta, Georgia 30901  
(404) 724-4391

CHATTANOOGA AREA REGIONAL COUNCIL OF GOVERNMENTS  
413 James Building  
735 Broad Street  
Chattanooga, Tennessee 37402  
(615) 265-2371  
(Area in Georgia: Catoosa County, Dade County  
and Walker County)

CHATHAM COUNTY-SAVANNAH METROPOLITAN PLANNING COMMISSION  
P.O. Box 1027  
Savannah, Georgia 31402  
(912) 236-9523

## APPENDIX B

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Project Title \_\_\_\_\_

Applicant's Name \_\_\_\_\_

Applicant's Address \_\_\_\_\_

Contact Person's Name and Title \_\_\_\_\_

Impact City/Cities \_\_\_\_\_

Impact County/Counties \_\_\_\_\_

5. \_\_\_\_\_ Telephone \_\_\_\_\_  
area code

Federal Program Name	
Federal Agency Name	Federal Sub-agency Name

Agencies with which you have discussed this project:

Local _____	Person contacted _____
Other local _____	Person contacted _____
State _____	Person contacted _____
Federal _____	Person contacted _____

Signature and Title of Authorizing Official \_\_\_\_\_ Date \_\_\_\_\_

N-A95 STATE CLEARINGHOUSE, OFFICE OF PLANNING AND BUDGET, 270 WASHINGTON STREET, S. W., ATLANTA, GEORGIA, 30334



## INSTRUCTIONS FOR COMPLETING SN-A95

### GENERAL INSTRUCTIONS

- A. FORM SN-A95 is to be used as the summary notification of intent to apply for Federal assistance under all Federal programs covered under provisions of Office of Management and Budget Circular A-95 except the following Housing and Urban Development/Federal Housing Administration (HUD/FHA) program projects:  
Subdivisions having 50 or more lots involving any HUD/FHA home mortgage insurance program; multi-family projects having 100 or more dwelling units under any HUD/FHA mortgage insurance program, or under conventional or turnkey public housing programs; mobile home courts with 100 or more spaces; college housing provided under the debt service or direct loan programs for 200 or more students. For projects in these categories, use SN-A95H and refer to instructions written specifically for that form.
- B. Do Not Begin Completing SN-A95 Until You Have Read All Instructions!
- C. Please refer to each Special Instruction individually as the corresponding item is answered on SN-A95.
- D. If you do not understand a Special Instruction, immediately telephone the State Clearinghouse for assistance. (404) 656-3855
- E. Your failure to furnish complete information and/or to include any required attachments will delay the review of your project.
- F. It is preferable that SN-A95 be typed. Legible, hand-printed forms are acceptable. The original form should be sent to the State Clearinghouse, Office of Planning and Budget, 270 Washington Street, S.W. Atlanta, Georgia, 30334. A legible copy must be simultaneously sent to the Regional Clearinghouse (Area Planning and Development Commission). If the project is to be located in a locale served by a Metropolitan Clearinghouse, a legible copy must be sent to it. You should keep one copy for your files.

### SPECIAL INSTRUCTIONS

Each numbered instruction below refers to the corresponding numbered item on SN-A95.

1. Indicate the name or title of this project or proposal.
2. Show the full name of the agency which is applying for Federal assistance.
3. Provide the complete address of the agency applying for Federal assistance.
4. Provide the name and title of a person who is very knowledgeable of the details of this proposal and who can be contacted if necessary.
5. Indicate that person's telephone number, including the area code.
6. List the communities, towns or cities which will be affected by this project. Include the name of the State if such a town is not in Georgia.
7. List the county or counties upon which this project will have an impact.
8. Briefly, but clearly, indicate the nature, exact location, purpose and target population of this project or proposal. Indicate the project's relevance to and coordination with similar projects or programs already being conducted in the same area. The project description should agree with the "objectives" and "uses and use restrictions" information in the Federal Domestic Assistance Catalog.
9. Item 9 reflects the proposed funding pattern of this project in dollars and in percentages. Seven blocks have been provided for the following possible sources of funds: grants from the basic Federal agency, loans from the basic Federal agency, supplemental grants from another Federal agency, supplemental loans from another Federal agency, State matching funds, local matching funds, and other funds. Normally, all seven blocks should equal the eighth block, "Total Eligible Costs". The sum of the percentages should equal 100% which is already shown. Show any ineligible costs (usually these are local expenditures for which no matching funds are available) in the ninth block. Eligible costs and total ineligible costs should equal the tenth block, Total Cost. Please round amounts to the nearest hundred dollars. For example, \$5319.33 should be shown as \$5300.
10. The Federal program name must coincide with that shown in the Federal Domestic Assistance Catalog.
11. The Federal Agency Name should reflect the major agency (normally, but not necessarily, a cabinet-level department such as Health, Education and Welfare; Defense; Housing and Urban Development; Interior.)
12. The sub-agency name should be derived from the Federal Domestic Assistance Catalog. You may abbreviate, but not to the extent of initials only. For example, Bureau of Outdoor Recreation, if abbreviated, should be shown as Bur. of Outdoor Rec. rather than as BOR.
13. Place an "X" in the appropriate block to indicate whether this is a completely new project, or a continuation of an existing project, or an alteration to an existing project.
14. If this project is a continuation or a change to an existing project, indicate by using "X's" whether there have been increases or decreases to the time period and/or dollar amount regarding the project completion.

15. Place an "X" in the appropriate box to indicate the type of assistance being requested from the basic Federal agency. (Be consistent with responses made in Item 9.)
16. Indicate dollar amounts if general obligations bonds or revenue bonds will be issued to finance the local share. Indicate dollar amounts and give a very brief explanation if another method of financing the local share is to be used.
17. The March 8, 1972 revision to OMB Circular A-95 requires this question to be answered by the applicant. Normally, the applicant will not have received advice concerning environmental impact information about a specific project unless preliminary discussions have occurred between the applicant and the Federal agency from which assistance is being sought. However, if the applicant has received guidelines or instructions from that Federal agency regarding environmental impact information requirements for specific programs, the applicant should respond to Item 17 by placing an "X" in the "YES" block and should cite the source, name, reference number, and date of the document, for example: Atlanta Area Office, Department of Housing and Urban Development; Program Procedures; Circular Letter 72-3; February 23, 1972.
18. Identify local, areawide, state or Federal agencies which have been contacted concerning this project. Identify the persons contacted in these agencies.
19. The person authorized to sign applications for Federal assistance should sign the SN-A95 and his or her title should be shown.
20. Show the date of completion of this SN-A95.

### REQUIRED ATTACHMENTS

For projects in the following categories, attach the requested number of copies of each attachment to the SN-A95 submitted to the State Clearinghouse only. Contact the appropriate Regional and Metropolitan Clearinghouses regarding their requirements for attachments.

#### AIRPORT EXPANSION

- (a) Composite Noise Rating Plate (8 copies)
- (b) Environmental Impact Statement (8 copies)
- (c) Layout Construction Plan (8 copies)
- (d) Project location map (8 copies)

#### COMMUNITY ACTION AGENCY PROPOSALS (either:)

- (a) Community Action Plan, if available (6 copies) or
- (b) Grant Application Process, if available (6 copies)

#### DIRECT FEDERAL PROJECTS

- (a) Project location map (8 copies)
- (b) Environmental Impact Statement, if required under provisions of Public Law 91-190 (8 copies)
- (c) Project narrative (8 copies)

#### HIGHWAYS

- (a) Project location map (4 copies)

#### HISTORICAL PRESERVATION

- (a) Project location map (4 copies)

#### INDUSTRIAL PARKS/OTHER ECONOMIC DEVELOPMENT ADMINISTRATION (EDA) PROJECTS

- (a) Project location map (city, county, or state map as appropriate) (6 copies)
- (b) ED-511 (EDA environmental impact form) (6 copies)

#### MODEL CITIES-ACTION YEAR PLAN

- (a) Draft Action Year Plan (7 copies)

#### MODEL CITIES-Individual Project, if subject to provisions of Circular A-95

- (a) Project narrative (7 copies)

#### NEIGHBORHOOD FACILITIES CENTER

- (a) Project location map (7 copies)

#### PILOT OR DEMONSTRATION PROJECTS

- (a) Project narrative, if available (6 copies)

#### PLANNING GRANT/WORK PROGRAM PROPOSALS

under any program covered by A-95

- (a) Draft proposal, if available (6 copies)

#### RECLAMATION, CHANNELIZATION, DREDGING, DE-SNAGGING AND WATERSHED PROJECTS

- (a) Project location map (8 copies)
- (b) Environmental Impact Statement (8 copies)
- (c) Project narrative (8 copies)

#### RECREATION FACILITIES

- (a) Project location map (6 copies)

#### SEWERAGE SYSTEMS

- (a) Layout construction plan (4 copies)

#### SOCIAL SERVICE PROJECTS (e.g., Social rehabilitation, vocational education, libraries, physical and mental health.)

- (a) Project narrative, if available (6 copies)
- (b) Environmental Impact Statement for construction projects, if available (6 copies)

#### URBAN RENEWAL/NEIGHBORHOOD DEVELOPMENT/COMMUNITY RENEWAL

- (a) Location map of renewal/development site(s) (6 copies)

#### WATER SYSTEMS

- (a) Layout construction plans (4 copies)



## APPENDIX C

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<b>NOTIFICATION OF INTENT TO APPLY FOR FEDERAL ASSISTANCE</b> <b>AND/OR INSURANCE FOR A PROPOSED HOUSING PROJECT</b>						SN-A95 H
STATE CLEARINGHOUSE, OFFICE OF PLANNING AND BUDGET, 270 WASHINGTON STREET, S.W. ATLANTA, GEORGIA 30334						
1. Project Name						
2. Applicant						
3. Applicant's address						
4. Name and Title of Contact Person						5. Telephone
6. Impacted City/Cities						
7. Impacted County/Counties						
8. Project Description (Nature, Purpose, Location)						
9. F U N D I N G						
ESTIMATED FEDERAL SHARE		ESTIMATED MATCHING FUNDS		ESTIMATED OTHER FUNDS		TOTAL COST
Grants	Loans	Insurance	State	Local		
10. Federal Program Name						
11. TYPE OF PROJECT		12. IF REVISION TO EXISTING PROJECT		13. TYPE OF ASSISTANCE		
New <input type="checkbox"/> Continuation <input type="checkbox"/> Supplemental <input type="checkbox"/>		Time Duration <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input type="checkbox"/>		Dollar Amount <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input type="checkbox"/>		
Grants <input type="checkbox"/> Loan Guarantee <input type="checkbox"/> Other Project <input type="checkbox"/> Payments <input type="checkbox"/> Formula Grant <input type="checkbox"/> Loans <input type="checkbox"/> Insurance <input type="checkbox"/>						
14. PROJECT SIZE, SINGLE-FAMILY SUBDIVISION				15. PROJECT SIZE, MULTI-FAMILY PROJECT		
Size of subdivision: _____ Acres _____ Number of planned lots _____ Typical lot size _____				Size of parcel _____ Total units _____ No. of efficiency units _____ No. of 3 bedroom units _____ No. of 1 bedroom units _____ No. of 4 bedroom units _____ No. of 2 bedroom units _____ No. of 5 bedroom units _____		
16. HAS THIS PROJECT BEEN REVIEWED BY THE APPROPRIATE LOCAL PLANNING COMMISSION?						YES <input type="checkbox"/> NO <input type="checkbox"/>
17. HAS THIS PROJECT BEEN APPROVED BY THE APPROPRIATE LOCAL PLANNING COMMISSION?						YES <input type="checkbox"/> NO <input type="checkbox"/>
18. NAME OF LOCAL PLANNING COMMISSION:						
19. HOW AND WHERE WILL THE PROJECT'S SEWAGE BE DISPOSED?						
20. IF SEPTIC TANKS ARE PROPOSED FOR USE, WHAT IS THE DISTANCE TO THE NEAREST AVAILABLE PUBLIC OR COMMUNITY SEWER?						
_____ miles _____ feet						
21. WHAT TYPE OF WATER FACILITIES WILL BE UTILIZED?						
Public system <input type="checkbox"/> : name _____				Individual (wells) <input type="checkbox"/> Other <input type="checkbox"/> : (explain) _____		
				Community system <input type="checkbox"/>		
22. IF A PRIVATELY-OWNED WATER SYSTEM IS TO BE DEVELOPED, WHAT IS THE NAME AND TELEPHONE NUMBER OF THE REGISTERED PROFESSIONAL ENGINEER IN CHARGE OF THE PROJECT?						
23. HAS THE APPLICANT BEEN ADVISED BY THE FEDERAL AGENCY FROM WHICH ASSISTANCE IS BEING SOUGHT CONCERNING REQUIREMENTS FOR THE SUBMISSION OF ENVIRONMENTAL IMPACT INFORMATION IN CONNECTION WITH THIS PROJECT? YES <input type="checkbox"/> NO <input type="checkbox"/>						
IF YES, SUMMARIZE NATURE OF ADVICE:						



24. ENVIRONMENTAL IMPACT (BENEFICIAL AND ADVERSE) OF PROPOSED PROJECT OR ACTIVITY (IDENTIFY LAND USE ASPECTS; ENVIRONMENTAL ASPECTS OF THE SITE, INCLUDING NATURAL HAZARDS AND ALL DEVIATIONS FROM APPLICABLE HUD POLICIES AND STANDARDS; POLLUTION ASPECTS; ET CETERA. ENVIRONMENT INCLUDES PHYSICAL, SOCIAL AND AESTHETIC DIMENSIONS.

25. IDENTIFY ANY ADVERSE ENVIRONMENTAL EFFECTS TO THE COMMUNITY WHICH CANNOT BE AVOIDED SHOULD THE PROPOSAL BE IMPLEMENTED.

26. ALTERNATIVES (OUTLINE PRINCIPAL ALTERNATIVES TO PROPOSED PROJECT OR ACTIVITY).

27. SHORT-RUN/LONG-RUN RELATIONSHIPS (WHAT IS THE RELATIONSHIP BETWEEN THE PROPOSED SHORT-RUN USE OF ENVIRONMENT AND THE MAINTENANCE OF LONG-RUN PRODUCTIVITY? WHAT IRREVERSIBLE OR IRRETRIEVABLE COMMITMENTS OR RESOURCES WOULD BE INVOLVED IF THE PROPOSED PROJECT OR ACTIVITY WERE IMPLEMENTED?)

28. VIEWS OF LOCAL GROUPS (WHAT ARE THE KNOWN VIEWS OF LOCAL GROUPS TO THE PROPOSED ACTION? IDENTIFY KNOWN OR POTENTIAL OPPOSITION GROUPS AND THEIR VIEWS.

29. HAVE YOU OBTAINED AND ATTACHED ALL REQUIRED ATTACHMENTS?

Attachment A                      Attachment C1      or C2      or C3  
Attachment B                      Attachment D

30. SIGNATURE OF AUTHORIZING OFFICIAL:                      TITLE:                      DATE:

D O N O T   W R I T E   I N   S P A C E S   B E L O W

Federal Catalog Number	Public Law/ U. S. Code	A-95 Program Yes                      No	
Reviewing Agencies			
SN-A95H    5-1-72			



## INSTRUCTIONS FOR COMPLETING SN-A95H

### GENERAL INSTRUCTIONS

1. SN-A95H is to be used ONLY for Federally-assisted or Federally-insured housing proposals in the following categories: Subdivisions having 50 or more lots involving any HUD/FHA home mortgage insurance program; multi-family projects having 100 or more dwelling units under any HUD/FHA home mortgage insurance program, or under conventional or turnkey public housing programs; mobile home courts with 100 or more spaces; college housing provided under the debt service or direct loan programs for 200 or more students. (Any other project notification should be submitted via a regular SN-A95 form.)
2. Do not attempt to complete SN-A95H without:
  - (a) Reading through this set of instructions thoroughly before beginning
  - (b) Referring to each Special Instruction as that item is answered on SN-A95H.
3. If you do not understand a specific instruction, immediately telephone the State Clearinghouse for assistance. (404) 656-3855.
4. Your failure to furnish complete and descriptive information and/or to include all attachments will delay the review of your project.
5. It is preferable that the SN-A95H be typed. Legible printing is acceptable. Eight copies should be sent to the State Clearinghouse. These may be photocopies but should be legible. A legible copy must be sent to the Regional Clearinghouse. If the location of the project is in an area served by a Metropolitan Clearinghouse, a legible copy must be sent to it. You should keep one copy for your files. Please contact the appropriate Regional and Metropolitan Clearinghouse regarding the number of attachments required by them.

### SPECIAL INSTRUCTIONS

Each number refers to the corresponding numbered item on SN-A95H.

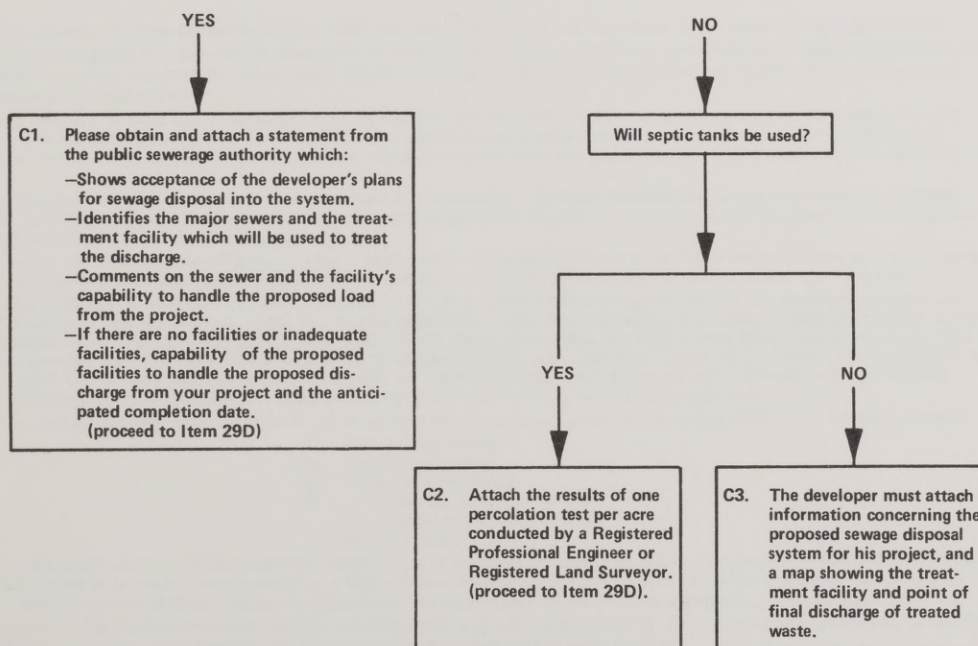
1. Show the name of the project.
2. Show the name of the agency, organization or company which is applying to a Federal agency for assistance or insurance.
3. Provide the complete mailing address of that agency, organization or company.
4. Provide the name and title of a person who is knowledgeable of the details of this proposal so that he or she can be contacted if necessary.
5. Furnish that person's telephone number.
6. Please list the communities, towns or cities which will be affected by this project. (A project several miles from a community may affect that community's transportation patterns, trading patterns, school enrollment, etc. Please take such effects into consideration.)
7. List the county or counties upon which this project will have an impact. Refer to explanation given above in Item 6.
8. Briefly, but clearly indicate the nature, purpose and location of this project. Include a brief comment on this project's provision of housing opportunities for all segments of the community. DO NOT INCLUDE IN ITEM 8 ANY INFORMATION WHICH IS REQUESTED IN OTHER ITEMS SUCH AS, FOR EXAMPLE, ITEM 14.
9. Information is needed on the financial aspects of this project. In all cases, information must be shown for the estimated Federal Share (Grants, Loans, or Insurance) and the Estimated Total Funds (Project Cost). Information about state, local and/or other matching funds will depend upon the nature of the project.
10. Indicate the name of the HUD/FHA program under which funds will be requested for this project. Popular names are acceptable, for example, "235" and "236".
11. Indicate whether this is a new project, or a continuation of an old project, or an addition to an existing project.
12. If this proposal is the continuation or addition to an existing project, indicate whether there has been an increase or decrease in the time period and dollar amount of the project's completion.
13. Show the type of assistance being requested. Be consistent with statements made in Items 8, 9, and 10.
- 14./15. Complete either Item 14 or Item 15 as appropriate. This will indicate the size of your project, both in total parcel size and in number of units. (This information will allow us to approximate the number of people residing in your project and will allow us to examine the spatial aspects of the project.)
- 16./17./18. "Local planning commission" refers to a city, city-county, or county planning commission.
19. Briefly describe the type of sewage system to be used. Identify by name any public or community system into which your project's sewage will be discharged.
20. If your project will utilize septic tanks, estimate how far your project is located from the nearest available public or community sewer in miles or feet.
21. Check the appropriate box. If a public water system will be used, provide the name. If individual wells, or a community system or a public system will not be used, explain what provisions will be used.
22. This item must be answered only if a privately-owned water system will supply the project.
23. All HUD/FHA program applications must be accompanied by a Draft Environmental Clearance Worksheet according to requirements of HUD Circular Letter 72-3, Atlanta Area Office, February 23, 1972. Items 24 through 28 on SN-A95H have been taken verbatim from Sections H through L of that Worksheet. For HUD/FHA projects only (excluding New Community Developments) you have thus been advised of environmental impact information requirements and you should check "YES" and type in the statement "Advice has been received from HUD/FHA through Georgia's A-95 Project Notification and Review System regarding the environmental impact information requirements of the National Environmental Policy Act of 1969 (PL-190)."
24. Your statement in Item 24 should include:
  - (a) Compatibility with surrounding land uses, noise factors, design;
  - (b) Availability and adequacy of sanitary utilities, especially trash and garbage collection;
  - (c) Disposal of storm drainage outfall;
  - (d) Compatibility with other public services (streets, parks, schools, fire and police protection); and
  - (e) Relationship of project to any airport within 15 miles, to any railroad track within 3,000 feet, and/or to a major road within 1,000 feet.
25. Include in Item 25 such aspects as possible soil erosion of the site, and project traffic noise on the neighboring sites.
26. Describe solutions to deficiencies cited in 24 and 25.
27. Comment on the immediate impact of the project on the environment in respect to the long-range usefulness of the project to the community. If this project is implemented, what are the resources which
  - (a) will be continuously committed during the life of the project?
  - (b) once committed can not be reversed?
28. While it is not mandatory for you as a developer to seek out the views of local groups regarding your project, you are undoubtedly aware of any resistance to or criticism of your project. Identify such groups, summarize their views, and indicate your response to those groups, if any has been made.



29. SEVERAL ATTACHMENTS MUST BE INCLUDED WITH SN-A95H. These attachments have been held to a minimum and are essential for a sound review of your project. Please furnish the State Clearinghouse eight copies of Attachment A, eight copies of Attachment B, three copies of C1 or C2 or C3, and, if the project is to be served by a public water supply, furnish three copies of Attachment D. Please contact the appropriate Regional and Metropolitan Clearinghouses concerning which requirements are needed by them.

ATTACHMENTS:

- (A) General location map. Indicate nearby parks, community centers, recreational facilities, public schools, railroad tracks within 3,000 feet. Indicate general utilization of land around project.
- (B) Layout or plat of the proposed project. Show buildings, streets, drives, walks, and recreational facilities (pools, swings, slides, courts, etc.)
- (C) Will the project's sewage system be connected to a public system?



- (D) If the project is to be served by a public water supply, obtain and attach a statement from the public water authority indicating that it will supply the quantity of water needed.

Please remember to send eight copies of SN-A95H to the State Clearinghouse. No transmittal letter is necessary.

STATE CLEARINGHOUSE  
OFFICE OF PLANNING AND BUDGET  
270 WASHINGTON STREET, S. W.  
ATLANTA, GEORGIA 30334



EXECUTIVE DEPARTMENT

## Office of Planning and Budget

270 WASHINGTON ST., S.W. ATLANTA, GA. 30334

### MEMORANDUM

TO: Developers of:  
(1) Subdivisions having 50 or more lots involving any HUD/FHA home mortgage insurance program.  
(2) Multi-family projects having 100 or more dwelling units under any HUD/FHA mortgage insurance program, or under conventional or turnkey public housing programs.  
(3) Mobile home courts with 100 or more spaces.  
(4) College housing provided under the debt service or direct loan programs for 200 or more students.

FROM: The State Clearinghouse

SUBJECT: State, Regional and Metropolitan Review of Proposals under the above categories.

DATE: May 1, 1972

The Intergovernmental Cooperation Act of 1968 was enacted by Congress to encourage the sound and orderly development of urban and rural areas, to ensure that all viewpoints--national, State, regional and local--are considered in planning Federally-assisted development programs and projects, and to ensure that all Federal aid for development purposes is consistent with the objectives of State, regional and local planning.

The President directed the (Federal) Office of Management and Budget to implement the Intergovernmental Cooperation Act of 1968. This has been done through Circular A-95 which requested each Governor to designate a State agency to coordinate the State-level review of Federally-assisted projects and to designate regional groups to coordinate the regional/local review of such projects.

In Georgia, the Office of Planning and Budget has been designated as the State Clearinghouse to direct the review at the State level, the Area Planning and Development Commissions were designated as Regional Clearinghouses, and five local government groups were designated as Metropolitan Clearinghouses.

Circular A-95 has also been used to implement the National Environmental Policy Act of 1969 which requires the Federal government, in cooperation with State and local governments, to foster and promote the harmonious relationship of man with nature.

Revised Circular A-95 (February, 1971) specified that projects under the four categories listed in the heading above must be reviewed at the State, regional and local levels. The Atlanta Area Office, Department of Housing and Urban Development (HUD), coordinated the A-95 review with the Clearinghouses until February 23, 1972. On that date, the Atlanta Area Office, HUD, announced in its Circular Letter No. 72-3 that the A-95 review must be completed BEFORE any application is submitted to HUD. ANY APPLICATION UNDER ANY CATEGORY SHOWN IN THE HEADING OF THIS MEMORANDUM MUST BE ACCOMPANIED BY EVIDENCE THAT THE PROPOSAL HAS BEEN REVIEWED AT THE STATE, REGIONAL AND LOCAL LEVELS.

This package has been prepared to assist you in meeting the above requirements. Enclosed you will find the following material:

- (1) General instructions
- (2) Specific instructions
- (3) Blank SN-A95H forms
- (4) List of mailing addresses for the State, Regional and Metropolitan Clearinghouses

The SN-A95H must be submitted SIMULTANEOUSLY to the State Clearinghouse and to the appropriate Regional Clearinghouse. If the project will be located in an area served by a Metropolitan Clearinghouse, a copy must be submitted to it also. (You should now examine the enclosed list of Clearinghouses to determine if you must submit an SN-A95H to a Metropolitan Clearinghouse.)

As soon as the State Clearinghouse receives your SN-A95H and required attachments, the material will be distributed to several State agencies for review. Your proposal will be examined from at least the following aspects:

- (1) the extent to which it is consistent with the economic, physical and social goals, policies and programs of the State of Georgia;
- (2) the extent to which it will provide housing opportunity for all segments of the community;
- (3) the relationship of your project to the wise development and conservation of natural resources;
- (4) the relationship of your project to existing and proposed transportation systems;
- (5) the relationship of your project to existing and proposed community facilities, services and utilities.

Similar reviews will be conducted by the Regional and Metropolitan Clearinghouses.

Within 15 days after the receipt of your proposal, the State and Regional Clearinghouses (and the Metropolitan Clearinghouse, if applicable) will return forms to you indicating either:

- (1) that your project is consistent with goals, policies, and programs of the State, region and locality---or---
- (2) that your proposal is not consistent with State, regional and local goals, policies and programs, because (reason), and the comments will recommend to HUD that the proposal not be approved by HUD until the inconsistencies are eliminated.

You may be reminded of certain actions which you must take to fulfill State or local regulations prior to construction. Such notations are not intended as recommendations against the approval of your project.

If severe deficiencies are found which might cause your project to not be approved by HUD, you will be informed immediately by a Clearinghouse, or by an agency which has reviewed your proposal. If such conflicts cannot be settled by telephone or by informal meetings, Circular A-95 authorizes any Clearinghouse to call a formal conference to dissolve the conflict.

In any event, HUD requires that the State and Regional Clearinghouse (and Metropolitan Clearinghouse, if applicable) Close-out Certificates be attached to the application submitted to HUD.

At any point, if you have any questions concerning this review process, call the State Clearinghouse--Telephone Number--(404)-656-3855--for assistance.

The A-95 review process is not intended to act as an obstacle to Federally-assisted projects, but to serve to improve their benefit and usefulness to the communities into which they are placed.

Please read the instructions carefully. Read through them once for a general idea of what you must do--then, refer to each Specific Instruction as you complete the corresponding item on the SN-A95H.



#### APPENDIX D

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A-95 Review Checklist for Federally  
Assisted/Insured Housing Projects

Name of Project \_\_\_\_\_

Location \_\_\_\_\_

Type of Project \_\_\_\_\_

Developer \_\_\_\_\_

R A T I N G S

	<u>Favorable</u>	<u>Unfavorable</u>	<u>Not Applicable</u>
<b>A. Land Use</b>			
1. Is the tract on which the proposed use is to be located properly zoned for such use?	<u>(Yes)</u>	<u>(No)</u>	_____
2. If a zoning change is necessary, will the change be compatible with established land use patterns in the neighborhood?	<u>(Yes)</u>	<u>(No)</u>	_____
3. Are any nonconforming or detrimental uses nearby?	<u>(No)</u>	<u>(Yes)</u>	_____
4. Does the proposed project conform to the Future Land Use Plan?	<u>(Yes)</u>	<u>(No)</u>	_____
5. Does the proposed development conform with the developers overall master plan?	<u>(Yes)</u>	<u>(No)</u>	_____
6. If the developer varies from his master plan, are the changes compatible with the surrounding uses?	<u>(Yes)</u>	<u>(No)</u>	_____
7. Is the proposed development compatible with surrounding development?	<u>(Yes)</u>	<u>(No)</u>	_____
<b>B. Community Facilities</b>			
8. Are existing facilities adequate to provide for needs generated by the proposed project?	<u>(Yes)</u>	<u>(No)</u>	_____



# R A T I N G S

	<u>Favorable</u>	<u>Unfavorable</u>	<u>Not Applicable</u>
a. Water supply	<u>(Yes)</u>	<u>(No)</u>	_____
b. Sanitary sewers	<u>(Yes)</u>	<u>(No)</u>	_____
c. Storm sewers	<u>(Yes)</u>	<u>(No)</u>	_____
d. Fire protection	<u>(Yes)</u>	<u>(No)</u>	_____
9. Is the design capacity of the existing sewerage treatment facility adequate?	<u>(Yes)</u>	<u>(No)</u>	_____
10. Are there parks or recreation areas within easy walking distance?	<u>(Yes)</u>	<u>(No)</u>	_____
11. Have recreational areas been provided for in the developers master plan or subdivision plan?	<u>(Yes)</u>	<u>(No)</u>	_____
12. Has sufficient open space been provided?	<u>(Yes)</u>	<u>(No)</u>	_____
C. Early Warning Factors			
13. Is the proposed development in a flood plain?	<u>(No)</u>	<u>(Yes)</u>	_____
14. Will the development have an adverse effect on the flood plain?	<u>(No)</u>	<u>(Yes)</u>	_____
15. Has care been taken in preserving as much of the character of the area as possible?	<u>(Yes)</u>	<u>(No)</u>	_____
16. Airports (any within 15 miles)	<u>(No)</u>	<u>(Yes)</u>	_____
17. Is the proposed project in a flight path?	<u>(No)</u>	<u>(Yes)</u>	_____
18. Railroads (any within 3,000 feet)	<u>(No)</u>	<u>(Yes)</u>	_____
19. Major roads (any within 1,000 feet)	<u>(No)</u>	<u>(Yes)</u>	_____
Cumulative Rating	_____	_____	_____

MPC Staff Comments:







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